

Appendix D: VOLUNTARY REDUCTION OR TERMINATION OF GRANT AWARD

Grantee Name		Unit Number		Year of Award	
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A 21st Century Community Learning Center (21st CCLC) 21st grantee may initiate termination or reduction of its grant award by submitting written notification to the Federal Program Monitoring Section. The notification shall state the reason(s) for initiating the reduction or termination process and the effective date of the reduction or termination. Please indicate below if the request is for termination or reduction of funds.

I. Request for termination of 21st CCLC Funds

	The grantee would like to voluntarily terminate its grant award.
Reason:	

II. Request for reduction of funds and attendance targets.

	The grantee would like to voluntarily reduce the amount of the funds and attendance targets for one or more centers.	
Revised Attendance Targets (for each center if applicable):		
Reason:		

(Printed Name of Grantee Official)

(Signature of Grantee Official)

(Date of Request)

Submit completed requests to Sylvia Moore at smoore@dpi.nc.gov or by FAX to 919.807.3968.