

APPENDIX B SEMI-ANNUAL REPORT OF PROGRESS, ONE
(Used prior to CCIP workflow entry)

Identify the data and corresponding timeline that will be used to track the indicated 21stCCLC program activities aligned to the indicated 21st CCLC project goals, objectives, and corresponding evaluation devices.

| | | |
|---|--|---|
| GOAL: <i>To improve math proficiency by 5% in middle school students who score below grade level on EOC/EOG by providing tutoring services to identified students.</i> | | |
| OBJECTIVE: <i>Identify students in need of math recovery</i> | | |
| ACTIVITIES: | DATA SOURCES | TIMELINE: |
| <ul style="list-style-type: none"> • <i>Facilitate collaborations with feeder schools to identify 21st CCLC students and student need</i> • | <ul style="list-style-type: none"> • <i>Phone logs, meeting minutes, emails, regular school benchmark assessment reports, prior year's student performance</i> • | <p><i>By August 15, 2013</i></p> |
| OBJECTIVE: <i>Provide staff development to 21stCCLC math tutors</i> | | |
| ACTIVITIES: | DATA SOURCES | TIMELINE: |
| <ul style="list-style-type: none"> • <i>Hire tutors at 10:1 student teacher ratio</i> • <i>Conduct staff development on policies and procedures</i> • <i>Identify tutoring program delivery</i> | <ul style="list-style-type: none"> • <i>Interview records, organizational chart, job descriptions, personnel records</i> • <i>Agenda, meeting minutes, sign in sheets</i> • <i>Staff meeting minutes, program lesson activity guidance manual</i> | <p><i>By September 1, 2013</i></p> <p><i>By September 15, 2013</i></p> |
| OBJECTIVE: <i>Promote math recovery sessions in 21st CCLC programming</i> | | |
| ACTIVITIES: | DATA SOURCES | TIMELINE: |
| <ul style="list-style-type: none"> • <i>Develop promotional website, flyers, and meetings</i> • <i>Conduct parent/ community welcome night</i> • <i>Register 100 children in math recovery program</i> | <ul style="list-style-type: none"> • <i>Website and flyers</i> • <i>Meeting minutes, agendas, sign in sheets</i> • <i>Parent registration forms</i> | <p><i>By September 30, 2013</i></p> <p><i>By September 30, 2013</i></p> <p><i>By September 30, 2013</i></p> |

Signature: _____
 Program Director

Date: _____

PLEASE RETURN TO NCDPI BY OCTOBER 31, 2013

APPENDIX B SEMI-ANNUAL REPORT OF PROGRESS, TWO
(Used prior to CCIP workflow entry)

Identify the data and corresponding timeline that was used to track the indicated 21stCCLC program activities aligned to the indicated 21st CCLC project goals, objectives, and results achieved.

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|---|---|---|
| GOAL: <i>To improve math proficiency by 5% in middle school students who score below grade level on EOC/EOG by providing tutoring services to identified students.</i> | | |
| OBJECTIVE: Identify students in need of math recovery | | |
| ACTIVITIES: | DATA SOURCES | TIMELINE: |
| <ul style="list-style-type: none"> Facilitate collaborations with feeder schools to identify 21st CCLC students and student need | <ul style="list-style-type: none"> Phone logs, meeting minutes, emails, regular school benchmark assessment reports, prior year's student performance | By October 15, 2013 |
| RESULTS: | | |
| <ul style="list-style-type: none"> Due to changes in principal at one school site, we were unable to maintain ongoing collaborative relationships, so year one results from feeder school A were not as strong as other feeder schools. We captured prior year student performance data at all other feeder schools. Biweekly electronic communications with Math PLC lead at two feeder schools improved support for 21st CCLC students in targeted math assistance. | | |
| OBJECTIVE: Provide staff development to 21stCCLC math tutors | | |
| ACTIVITIES: | DATA SOURCES | TIMELINE: |
| <ul style="list-style-type: none"> Hire tutors at 10:1 student teacher ratio Conduct staff development on policies and procedures Identify tutoring program delivery | <ul style="list-style-type: none"> Interview records, organizational chart, job descriptions, personnel records Agenda, meeting minutes, sign in sheets Staff meeting minutes, program lesson activity guidance manual | By September 1, 2013 By September 15, 2013 |
| RESULTS: | | |

1. What programmatic changes occurred this fiscal year?
2. Based upon progress monitoring, what improvements need to be made to achieve program goals and objectives?
3. Based upon challenges and results, what growth toward sustainability was achieved this year?

If an external evaluation or outside audit was completed this fiscal year, please attach.

| <i>Number of Students to Be Served as per RFP</i> | <i>Total Number of Students Attended This Fiscal Year</i> | <i>Total Number of Students Who Attended Regularly (more than 30 days)</i> |
|---|---|--|
| | | |

Signature: _____
Program Director

Date: _____

PLEASE RETURN TO NCDPI BY JULY 1, 2014