

Business Rules Documentation for Use in 2016–17 North Carolina Accountability Reporting

This document contains the business rules for data used in North Carolina school accountability reporting. It provides the basis for how an indicator is calculated (creating the numerator and denominator). To ensure that reporting is accurate, each indicator contains a participation component and a performance component. All students included in the participation component become the denominator for performance unless they are added or removed by a business rule.

Indicators in READY Accountability and School Performance Grades

Annual Assessments: End-of-Grade and End-of-Course

College Readiness Assessment (ACT)

Workplace Readiness Assessment (ACT WorkKeys)

Passing NC Math 3 (Math Course Rigor)

Cohort Graduation Rate

1) Annual Assessments: End-of Grade and End-of Course

a. Participation (denominator)

- i. Participation in annual assessments include all eligible students in membership (i.e., enrolled in a school) at grades 3 through 8 and 10 and in high school courses in which an End-of-Course (EOC) assessment is administered. Assessments include End-of-Grade (EOG) English Language Arts/Reading and Math at grades 3-8; EOG Science at grades 5 and 8; EOC assessments in NC Math 1, English II, and Biology; and the alternate assessments for all EOG and EOC assessments.
 1. Students who are absent from the assessment count against participation.
 2. Students who are identified as limited English proficient (LEP) who score below Level 4.0 Expanding on the reading subtest of the WIDA ACCESS Placement Test (W-APT™) and are in their first year in United States schools use the W-APT reading placement test as the indicator of participation in reading (including English II, when applicable).
- ii. Students excluded from participation.
 1. Students with a North Carolina Department of Public Instruction (NCDPI)-approved medical exception for an EOG or EOC assessment do not count against participation.
 2. Students who are repeating a course for credit and choose to use a previous proficient EOC assessment score from an earlier administration do not count against participation and are removed from both the numerator and the denominator.

b. Performance (numerator)

- i. Performance on the annual assessments is measured on 5 achievement levels. Annual assessments for School Performance Grades (SPG) will be calculated by determining the percent of students who score at achievement Level 3 or higher. READY accountability reports results based on achievement Level 3 or higher (North Carolina grade level proficient) and achievement Level 4 or higher (on-track for college and careers). All assessments administered will fall into one of the following categories:
 - EOG English Language Arts (ELA)/Reading
 - EOG Math
 - EOG Science
 - EOC NC Math 1
 - EOC English II
 - EOC Biology

1. For schools that start with 9th grade, their 9th grade students who previously took an NC Math 1 or Biology EOC assessment have the banked scores from the previous EOC assessments used as part of the current year performance reporting and SPG, unless the students took the assessment again in the current year.
2. Students earning credit through Credit by Demonstrated Mastery (CDM) in a course that administers an EOC assessment will count as proficient in the performance reporting and SPG.
3. Students in Grade 3 who are not proficient on the EOG but receive achievement Level 3 or higher on the Beginning of Grade 3 ELA/Reading Test (BOG) count as proficient in the performance reporting and SPG.
4. Students who score below Achievement Level 3 on an EOG or EOC assessment (or their alternates) in the current school year and obtain a higher score while enrolled in a summer school program, that is completed and test scores are submitted before the end of the accountability year (June 30th or the last working day in June), will have the higher score replace the lower score in their performance reporting and SPG. (Testing for this purpose is available for grade 3 mathematics, grades 4–8 ELA/reading and mathematics, grades 5 and 8 science, NC Math 1, Biology, and English II.)
5. Students identified as LEP who score below Level 4.0 Expanding on the reading subtest of the W-APT and are in their first year in United States schools are not included in the numerator or denominator.
6. All students with disabilities who take the **NCEXTEND1** alternate assessment are included in performance reporting and SPG calculations.
 - a. The number of students that a Local Education Agency (LEA) deems proficient based upon alternate academic achievement standards shall not exceed 1 percent on these assessments. This applies to state-, LEA-, and school-level reporting, but it does not apply to student-level reporting.
 - i. If an LEA has greater than 1 percent of its students proficient, based on these standards, the LEA superintendent may apply for an exception as prescribed in the Federal Register, April 9, 2007, Vol. 72 No. 67 RIN 1810-AA98.
 - ii. If an LEA has greater than 1 percent of its students proficient based on these standards and does not receive an exception to the 1 percent limit, the state shall reassign enough proficient students' scores held to these standards to non-proficient such that the LEA will fall within the 1 percent limitation according to the procedures in the North Carolina Accountability Workbook Flexibility Addendum (as accepted by the United States Department of Education).
 1. For this purpose, a student is considered proficient if he/she is deemed proficient in reading, mathematics, or both.

2) College Readiness Assessment (ACT Assessment)

- a. Participation (denominator)
 - i. Participation in the ACT performance measure is calculated by taking the number of students in the 11th grade based on the March data collection and comparing it to the number of scored assessments.
 1. Students who have an approved exception request submitted by the LEA/charter school test coordinator are included in the participation rate.
 2. Students who take the **NCEXTEND1** Alternate Assessment at Grade 11 are included in the participation rate.
 3. Students who meet the eligibility requirements and take the College- and- Career Readiness Alternate Assessment are included in participation.
 4. Students who are absent from the administrations count against participation.
 5. Students whose assessments are declared misadministrations or are vacated by ACT are included in participation.
 - ii. Students excluded from participation include the following:
 1. Students who are repeating the 11th grade, who have a previous score on the ACT assessment, and therefore are not eligible to test, do not count against participation and are removed from both the numerator and the denominator.
 2. Students with an NCDPI-approved medical exception do not count against participation.
- b. Performance (numerator)
 - i. The ACT performance measure is based on the current year's total number of students meeting the UNC System admissions minimum composite score of 17 divided by the number of students who have a composite score.
 1. Students who have an approved exception request submitted by the LEA/charter school test coordinator are included in the performance measure as meeting the UNC System's minimum composite score of 17.
 2. Students who are identified as LEP in their first year of United States schools are not included in performance.
 3. Students taking the **NCEXTEND1** Alternate Assessment at Grade 11 or the College- and- Career Readiness Alternate Assessment are not included in performance.

3) Workplace Readiness Assessment (ACT WorkKeys Assessment)

- a. Participation (denominator)
 - i. Participation in the ACT WorkKeys performance measure is based on the number of current graduates who are CTE concentrators, as indicated by their graduation plan.
 1. Students who have an approved exception request submitted by the LEA/charter school test coordinator are included in the participation rate.
 2. Students on the Future Ready Occupational Course of Study, are a CTE concentrator and take the ACT WorkKeys assessment are included in participation.
 3. Students who are absent from the administrations count against participation.
 4. Students whose assessments are declared misadministrations and do not retake the assessment during a state approved administration, count against participation.
 - ii. Students excluded from participation:
 1. Students with an NCDPI-approved medical exception do not count against participation.

- b. Performance Measure (numerator)
 - i. The ACT WorkKeys performance measure is calculated by taking the ACT WorkKeys participants who earn a silver certificate or better on the assessment divided by the number of ACT WorkKeys participants.
 - 1. Students who have an approved exception request submitted by the LEA/charter school test coordinator are included in the performance measure as meeting silver or better on the ACT WorkKeys assessment.

4) Passing NC Math 3 (Math Course Rigor)

- a. Denominator
 - i. Participation in Passing NC Math 3 is all current year graduates on the Future Ready Core course of study (i.e., 9th graders entering 2009-10 and beyond) except for the following:
 - 1. Students who are on the Future Ready Occupational Course of Study.
 - 2. Students identified as significantly cognitively disabled who received instruction on the NC Extended Content Standards.
- b. Numerator
 - i. Passing NC Math 3 is calculated by determining the number of current graduates who have earned credit in the designated math course of NC Math 3 (NC Math 3, Math III, Algebra II, or Integrated Math III) divided by the number of current graduates as identified by participation rules.

5) Cohort Graduation Rate

Both a standard graduation rate (four-year cohort) and an extended graduation rate (five-year cohort) are calculated for reporting purposes. Some high schools have a five-year graduation plan; therefore, for these schools the standard graduation cohort is based on five years, and the extended graduation cohort is based on six years. These schools' results are in the four-year rate reporting and five-year rate reporting accordingly.

- a. Denominator
 - i. The Cohort Graduation Rate denominator is the count of students that are part of a designated cohort. The cohort begins when the student enters the 9th grade for the first time. This is determined by the data collected from the public schools through the authoritative sources.
- b. Numerator
 - i. The Cohort Graduation Rate numerator is calculated for both the standard graduation rate and the extended graduation rate for a school. The number of graduates is divided by the number of students who should have graduated within the designated cohort on both the standard and extended graduation rates. For more information on the cohort graduation rate calculation, please see <http://www.ncpublicschools.org/docs/accountability/reporting/grdrtcalc16.pdf>.
 - 1. For SPGs, only the standard graduation rate is used.

Calculations for School Performance Grades

When calculating the SPGs, all components are rounded to the 10th. Prior to assigning letter grades to the final score and, to K–8 schools, reading and math achievement score numbers are rounded to the whole. All reporting of SPGs in the NC School Report Card are rounded to the whole for display.

Schools who earn an “A” grade for the SPGs may be given an “A^{NG}” designation. This designation is used to comply with the Elementary and Secondary Education Act (ESEA) requirement that the highest rated schools in a state model do not have significant achievement/graduation gaps between their highest and lowest performing student groups. “A^{NG}” schools have no significant gap in achievement/graduation, “A” schools either have a significant gap or not enough data to measure gaps. Data is available in the public reporting to identify the differences between the schools.

Details regarding the calculations of SPGs can be found in the *Accountability Brief: School Performance Grades* on the [Accountability Services website](#).

Additional Measures Reported

Graduation Project: In December 2011, the North Carolina State Board of Education (NCSBE) included the North Carolina Graduation Project (NCGP) as one of the six indicators in the revised high school accountability model. The Board specified that high school graduation projects must meet defined “Standards of Quality” for a high school to receive credit for the NCGP. High schools are not penalized if they do not require a graduation project; however, information is reported for those that do or do not require a project. Effective with the 2012–13 data collection, participation in the NCGP is shown in the accountability reporting as ‘Yes’, ‘No’, or ‘N/A’. To review the procedures of implementing and reporting the graduation project refer to [The North Carolina Graduation Project](#).

Participation Expectations for Accountability Reporting

Participation is a key component to ensure that data accurately reflects the results reported in the accountability model. For assessments used in the Annual Assessment indicator, College Readiness Assessment indicator, and the Workplace Readiness Assessment indicator, there is a 95% participation requirement. Current year EOC assessments will have a participation requirement that will count separately from the use of the EOC assessments in participation for federal reporting. This rule requires all schools to test at least 95% of their eligible students under each indicator within their school. Failure to comply with this rule will result in the following:

Year 1: Consequence of not meeting participation rate requirements for any student group:

Within 30 days after accountability results are approved by the State Board of Education (SBE), the school must send a letter (sample text provided by NCDPI) to all parents informing them of the inadequate participation rate. Each letter must also provide a plan of action for ensuring full participation for all student groups, specifically targeting those that did not have adequate participation.

Year 2: Consequence of not meeting participation rate requirements for any student group for the second consecutive year:

The school will be labeled as a “consistently low-participating school” and will be required to create and implement an intensive intervention plan aligned with ensuring participation rates for all student groups to reach 95%. At the state level, within the Statewide System of Support, these schools will receive the most intensive support with the issue of participation rates.

Year 3 or More: Consequence of not meeting participation rate requirements for a student group for the third or more consecutive year:

Any school that does not meet the 95% participation requirement for any student group for three consecutive years for EOG, EOC, the ACT (only for the “all students” subgroup), and ACT WorkKeys will be identified as a Focus school. An additional letter (sample text provided by the NCDPI) must be sent home by the school indicating a third year of inadequate participation and provide a plan to ensure full participation for all student groups.

Definitions Used in Accountability Measures

End-of-Grade—The summative assessments administered to students at grades 3–8 used for measuring school performance for state and federal accountability reporting. These include grades 3–8 math and English language arts/reading, grades 5 and 8 science, and the alternates for these assessments.

End-of-Course—The summative assessments administered to students enrolled in a course that triggers an assessment be given. These assessments are NC Math 1, English II, Biology, and the alternates for these assessments.

ACT Exception—Students who submit a request to the LEA/charter school in order to not be required to participate in the ACT. These students must have previously taken the ACT or SAT prior to the state administration window and met the eligibility criteria to be exempted from taking the ACT during the state administration.

To meet the eligibility criteria, students must have either SAT or ACT test scores that meet the following college readiness benchmarks:

SAT college readiness benchmark scores include the following subtests:

Before March 2016		After March 2016	
Subtest	Score	Subtest	Score
Critical Reading	500	Evidence-Based Reading and Writing	480
Mathematics	500	Mathematics	530
Writing	500		

ACT college readiness benchmark scores include the following subtests:

Subtest	ACT Score	
English	18	
Reading	22	
Mathematics	22	
Science	23	
Writing	Prior to and after 2015–16 = 7	2015–16 = 18

ACT WorkKeys Exception—Students who submit a request to the LEA/charter school in order to not be required to participate in the ACT WorkKeys because they previously took the ACT WorkKeys assessment prior to the state administration window(s) and met the eligibility criteria to be exempt from taking the ACT WorkKeys during the state administration.

To meet the eligibility criteria, students must have received a Silver, Gold, or Platinum WorkKeys certificate.

Standard Graduation Rate—The rate determined to be the expected amount of time a student will be in school to graduate ‘on time’. The standard graduation rate typically is four years. Some schools have a 5-year standard rate based on the configuration of the instruction in the school.

Extended Graduation Rate—The rate determined to be an extension of the standard rate by one year. The student graduates one year later than the expected amount of time to graduate on the standard graduation rate. The extended graduation rate is typically five years. Some schools have a 6-year extended rate based on the configuration of the instruction in the school.