

Adapted CTE Course Blueprint for IA12 DIGITAL FILE PREPARATION

(Recommended hours of instruction: 135 or 180 minimum)

Essential Std #	Units, Essential Standards, and Indicators (The Learner will be able to:)	Course Weight	RBT Designation
1	2	3	4
	Total Course Weight	100%	
A	DIGITAL FILE PREPARATION OREINTATION AND USE OF TYPE AND PAGE LAYOUT	48%	
1.00	Apply basic procedures needed for Orientation in Digital File Preparation.	10%	C3
2.00	Apply procedures used in Type for Digital File Preparation	8%	C3
3.00	Apply procedures used in Page Layout for Digital File Preparation	30%	C3
B	Digital File Preparation Image Capture, Illustration, and PDF	52%	
4.00	Apply procedures used in Image Capture for Digital File Preparation	30%	C3
5.00	Apply procedures used in Illustration for Digital File Preparation	14%	C3
6.00	Apply procedures used to implement PDF for Digital File Preparation	8%	C3