

**List of Required Submissions  
2010-11**

Submission	Type	Description	Source of Program Funding	Program Participation Required?	Law Citation	Submission Due Date	Frequency of Submission	Time in School Year	Detail Level	Completed By	Collection Method	Collection System	DPI Contact	DPI Section	DPI Area and Division
Alternate Assessment Files	Report	Extend1 (registration and score submission)	State & Federal	Mandatory*	NCLB, SBE Policy GCS-C-005 and GCS-C-021		As Needed	Various times	Students	LEA Test Coordinator	Electronic	Web	Sarah Reives	Test Development	Academic Services & Instructional Support Accountability
Alternative School Local Options Data	Report	Alternative Schools designate additional data indicators for ABCs	State	Mandatory	SBE Policy GCS-C-013 and GCS-C-022	December 1		December 1	School	LEA Test Coordinator	Electronic	Secure FTP	Lou Fabrizio; Ken Gattis	Accountability: Program Monitoring and Support	Academic Service & Instructional Support Accountability
Clustered Students with Disabilities (SWD)	Report	SWD attending one school being counted in performance of another school	State & Federal	Mandatory	NCLB, SBE Policy GCS-C-005 and GCS-C-021	April 1 (updates until April 15)	Annual		Students	LEA Test Coordinator	Electronic	Secure FTP	Lou Fabrizio; Ken Barbour	Accountability ATEAM	Academic Services & Instructional Support Accountability
Collection Dates Submission System	Report	Dates for designated local school testing cycle events (20D, FDF, FDS)	State & Federal	Mandatory	NCLB, SBE Policy GCS-C-005 and GCS-C-021	Beginning of school year, with updates as necessary	As Needed		School	LEA Test Coordinator	Electronic	Web	Lou Fabrizio; Lori Ivey	Accountability ATEAM	Academic Services & Instructional Support Accountability
Data Verification	Report	Superintendent certification that data are complete and correct	State & Federal	Mandatory	NCLB, SBE Policy GCS-C-005 and GCS-C-021	June 30	Annual	June 30	LEA	Superintendent	Paper	Regional Accountability Coordinator (RAC)	Lou Fabrizio; Faye Atkinson	Accountability ATEAM	Academic Services & Instructional Support Accountability
Economically Disadvantaged Students (EDS) File	Report	File with student id designating economically disadvantaged students in each school	State & Federal	Mandatory	NCLB, SBE Policy GCS-C-005 and GCS-C-021	December 1, April 1	Bi-annually	December, April	Students	LEA Test Coordinator	Electronic	Secure FTP	Lou Fabrizio; Ken Barbour	Accountability ATEAM	Academic Services & Instructional Support Accountability
Field Test/Item Tryout Data	Report	Student information and performance on state field tests	State & Federal	Mandatory	NCLB, SBE Policy GCS-C-005 and GCS-C-021			Various times	Students	LEA Test Coordinator	Paper/Online	Automatic Return System (ARS)	Tammy Howard	Test Development, TOPS	Academic Services & Instructional Support Accountability
Grade 10 Writing Test	Report	Student responses to writing test	State & Federal	Mandatory	NCLB, SBE Policy GCS-C-005 and GCS-C-021	As of March administration (collected first week of May)		March	Students	Students	Paper	Automatic Return System (ARS)	Jim Kroening	Test Development	Academic Services & Instructional Support Accountability
LEP Files (ACCESS)	Report	Performance of student on English language proficiency test	State & Federal	Mandatory	NCLB, SBE Policy GCS-C-005 and GCS-C-021			May	Students	LEP Coordinator	Electronic	FTP (with secured file)	Helga Fasciano; Mark Hausner	K-12 Program Areas	Academic Services & Instructional Support K-12 Curriculum, Instruction and Technology

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LEP Files (W-APT)	Report	Student performance on ELL placement tests; correct Tier placement for ACCESS for ELLs	State & Federal	Mandatory	NCLB, SBE Policy GCS-C-005 and GCS-C-022			Ongoing	Students	LEP Coordinator	Electronic	https (secure website)	Helga Fasciano; Mark Hausner	K-12 Program Areas	Academic Services & Instructional Support K-12 Curriculum, Instruction and Technology
NAEP	Report	Materials related to NAEP (student, school and calendar information to inform the construction of the NAEP sampling frame)	State & Federal	Mandatory*	NCLB, SBE Policy GCS-C-005 and GCS-C-021			November-February	Students	School	Electronic/ Paper	Paper and Secure FTP	Iris Garner	Testing Policy and Operations	Academic Services & Instructional Support Accountability
Student Membership (by course, grade, and homeroom)	Report	Student information including courses enrolled and demographics for all students in all schools (MEMBER, ACCDATA, ACCTEST)	State & Federal	Mandatory	NCLB, SBE Policy GCS-C-005 and GCS-C-021	Twentieth Day (20D), October 1, December 1, First Day of Fall Testing (FDF), March (@ writing test), April, First Day of Spring Testing		Various times	Students	LEA Test Coordinator	Electronic	Secure FTP	Lou Fabrizio; Ken Barbour	Accountability ATEAM	Academic Services & Instructional Support Accountability
Test Materials Orders	Report	List of materials for state testing program	State & Federal	Mandatory	NCLB, SBE Policy GCS-C-005 and GCS-C-021			Various times	LEA	LEA Test Coordinator	Electronic	Web (TNN)	Brian Swiger	Testing Policy and Operations, TOPS	Academic Services & Instructional Support Accountability
Testing Irregularity Report	Report	Report of testing issue	State & Federal	Mandatory*	NCLB, SBE Policy GCS-C-005 and GCS-C-021			Various times	Students	LEA Test Coordinator	Electronic	Web (OTISS)	Brian Swiger	Testing Policy and Operations	Academic Services & Instructional Support Accountability
Winscan Files	Report	Student performance on state tests (online and paper/pencil)	State & Federal	Mandatory	NCLB, SBE Policy GCS-C-005 and GCS-C-021			10 days after summer, fall, spring administrations	Students	LEA Test Coordinator	Electronic	Secure FTP	Lou Fabrizio; George Stubblefield	Accountability ATEAM	Academic Services & Instructional Support Accountability