

List of Required Submissions 2010-11

Submission	Type	Description	Source of Program Funding	Program Participation Required?	Law Citation	Submission Due Date	Frequency of Submission	Time in School Year	Detail Level	Completed By	Collection Method	Collection System	Link to Template	DPI Contact	DPI Section	DPI Area and Division
21st Century Community Learning Centers		Annual performance information	Federal	Mandatory*	Title IV, Part B, PL 107-110 (NCLB)	July 31			Students	21st CCLC Director	Electronic/ Paper	Document		Ken Gattis	Support Services	Academic Services & Instructional Support / Program Monitoring & Support Services
ABCs Transfer of Funds Form		Used by LEAs to transfer funding from and to eligible allotment categories to meet need of LEAs	State	Mandatory*	NCGS 115C-105.25	As Needed			LEA	Finance Officer	Electronic/ Paper	E-mail/ Fax/ Mail		Lydia Prude	School Allotments	Financial & Bus Services School Business
Accrual Adjustment	Report	LEAs report accrual info for 11/12 month installments	State	Mandatory*	NCGS 115C-47(21), 302(a) & 315(d)	June 30	Annually		LEA	Finance Officer	Electronic	UERS		Andrew Cox	School Reporting	Financial & Bus Services School Business
Alternate Assessment Files	Report	Extend1 (registration and score submission)	State & Federal	Mandatory*	NCLB, SBE Policy GCS-C-005 and GCS-C-021		As Needed	Various times	Students	LEA Test Coordinator	Electronic	Web		Sarah Reives	Test Development	Academic Services & Instructional Support Accountability
Alternative Learning Program		Roster-Placements by ethnicity, gender, grade	State	Mandatory	NCGS 115C-12(27)	June 30 (annually)		June	Students	ALP Coordinator	Electronic	NC WISE		Ken Gattis	Support Services	Academic Services & Instructional Support / Program Monitoring & Support Services
Alternative School Local Options Data	Report	Alternative Schools designate additional data indicators for ABCs	State	Mandatory	SBE Policy GCS-C-013 and GCS-C-022	December 1		December 1	School	LEA Test Coordinator	Electronic	Secure FTP		Lou Fabrizio; Ken Gattis	Accountability: Program Monitoring and Support	Academic Service & Instructional Support Accountability
Annual Census for Deaf-Blind		List of students in LEA, private or other setting who meet criteria of deaf-blindness	Federal	Mandatory	Funded RFP CFDA: 84.326C (5) (b) (1) requires this data to be collected and reported	April		Eligible students as of first Monday of school in new calendar year	Students	LEA Exceptional Children Director or private agency director	Electronic/ Paper	Email/ Fax/ Mail; may be in CECAS next year		Tom Winton	Instructional Support & Related Services	Academic Services & Instructional Support Exceptional Children
Annual Dropout Report		Dropout data	State	Mandatory	NCGS 115C-12(27) & NCGS 115C-378	October 20 (annually)		October	LEA	Dropout Prevention Coordinator	Electronic	UERS		Ken Gattis	Support Services	Academic Services & Instructional Support / Program Monitoring & Support Services
Annual Media and Technology Report (AMTR)		Report of media/technology resources in each school and LEA	State	Mandatory	NCGS 115C-102.7	June 30			School	Media/ Technology Personnel	Electronic	Website		Melanie Honeycutt	Not Applicable	Technology Services Instructional Technology
Annual Survey of Children in Local Institutions for Neglected Programs			Federal	Mandatory	Title I, Part D, PL 107-110 (NCLB)	May			Students	State Agency	Electronic	CFDC	https://schools.nc.gov/tile1fdc	Charlotte Hughes	Program Monitoring and Support	Program Monitoring and Support
Application		Application - Site and program information on contact person and programs to be implemented	Federal	Mandatory	7CFR Part 210 - NSLP 215-SMP, 220-SBP Part 245	July 1			LEA	CN Director	Electronic	CN Technology System		Lynn Harvey	Child Nutrition	Financial & Bus Services School Support
Bureau of the Census Supplemental Data Collection	Report	Collected for federal government	Federal	Mandatory	Title 13 of US Code	As Requested	Annually		School	Principal	Electronic	E-mail/Fax/ Mail		Frank Cernik	NA	Financial & Bus Services School Business
Bus Inventory Survey	Report	Count of buses used during current school year, forms basis for bus replacement order for coming year	State	Mandatory	Allotment Policy Manual	March 15	Annually		LEA	Transportation Director, Cost Clerk	Paper	Mail		Derek Graham	Transportation	Financial & Bus Services School Support

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Calendar Waiver Request - LEA Wide	Report	Allows LEAs with more than 8 closed days per year during any 4 of last 10 years to be waived from Calendar Bill start date of 8/25 or end date of 6/10 of each year	State	Mandatory*	NCGS 115C-84.2, (HB 1464 2004)	November 1	Annually		LEA	Central Office	Electronic/ Paper	E-mail/ Fax/ Mail		Andrew Cox	School Reporting	Financial & Bus Services School Business
Career Pathway Concentrator Feedback		Collects information from concentrators about high school, further education and work the first year out of high school	State & Federal	Mandatory	PL 109-270/Title I Sect. 113 & GS 115C-154	March 11		Reports on concentrators the year after they exit high school	Individual Concentrator	Central Office	Paper	Mail	dcp.dpi.state.nc.us	Rhonda Welfare	CTE State & Federal Accountability	Academic Services & Instructional Support Career and Technical Education
Charter School Initial Enrollment		Request for charter school enrollment by LEA; allows allotments to be made at per pupil funding amount from where students reside	State	Mandatory	NCGS 115C-238.29	June 15			School	Director of Charter School	Electronic/ Paper	E-mail/ Fax/ Mail		Lydia Prude	School Allotments	Financial & Bus Services School Business
Charter School Yearly Update		Report submitted from schools with updated information for upcoming year	Office of Charter Schools	Optional	N/A	September 1	Annually		School	Principal/Board Chair	Electronic	Email		Jack Moyer	N/A	Financial & Bus Services Office of Charter Schools
Child Count		Children with disabilities who receive special education and related services according to an Individualized Education Program (IEP) or Service Program	Federal	Mandatory	IDEA 300.752	December 1			Students	Special Education Teacher & Exceptional Children Directors	Electronic	CECAS		Kelley Steen	EC Delivery Team	Technology Services Delivery/EPMO
Child Count		Children who are academically or intellectually gifted (AIG) who have a Differentiated Education Plan (DEP), including AIG who are also identified as Exceptional Children	State	Mandatory	NCGS 115C-110	April 29			LEA	NCWISE Operators / AIG & EC Directors	Electronic	NCWISE		Sneha Shah-Coltrane	Academically / Intellectually Gifted	Curriculum, Instruction, & Technology
Child Count		Children with disabilities who receive special education and related services according to an Individualized Education Program (IEP) or Service Program	State	Mandatory	NCGS 115C-110	April 3			Students	Special Education Teacher & Exceptional Children Directors	Electronic	CECAS		Kelley Steen	EC Delivery Team	Technology Services Delivery/EPMO
Class-size		Permission to exceed class-size	State	Mandatory	Policies Governing Services for Children with Disabilities- Appendix A	July 1-May		Application submitted once class-size is exceeded	Students	LEA EC Director	Paper	Form		Ira Wolfe	Instructional Support & Related Services& Policy, Monitoring & Audit	Academic Services & Instructional Support Exceptional Children
Clustered Students with Disabilities (SWD)	Report	SWD attending one school being counted in performance of another school	State & Federal	Mandatory	NCLB, SBE Policy GCS-C-005 and GCS-C-021	April 1 (updates until April 15)	Annual		Students	LEA Test Coordinator	Electronic	Secure FTP		Lou Fabrizio; Ken Barbour	Accountability ATEAM	Academic Services & Instructional Support Accountability
Collection Dates Submission System	Report	Dates for designated local school testing cycle events (20D, FDF, FDS)	State & Federal	Mandatory	NCLB, SBE Policy GCS-C-005 and GCS-C-021	Beginning of school year, with updates as necessary	As Needed		School	LEA Test Coordinator	Electronic	Web		Lou Fabrizio; Lori Ivey	Accountability ATEAM	Academic Services & Instructional Support Accountability
Common Follow-Up		Student record on every student in grades 9-12 to Employment Security Commission for support of job training, education, and placement programs	State	Mandatory	NCGS 96-33	November			School	Principal	Electronic	SIMS/ NCWISE		Karl Pond	Production Systems Software Support	Office of the Superintendent Policy and Strategic Planning
Community Residential Centers		Funds for Special Education Services	State	Mandatory	Policies Governing Services for Children with Disabilities	August/September/October		Students enrolled in first 60 days of school	Students	LEA EC Director	Paper	Application		Christopher Alberti	Behavioral Support & Special Programs Section	Academic Services & Instructional Support Exceptional Children

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Construction Cost Data		Awarded bid prices for construction of new schools	N/A	Optional	N/A	Quarterly			School, LEA	Architects and/or LEA Facilities Staff	Paper	E-mail/ Fax/ Mail		Mary Spradling	School Planning	Financial & Bus Services School Support
Contract Transportation	Report	List of contracts in place for transporting EC children or other transportation other than yellow school buses	State	Mandatory	Allotment Policy Manual	October 15	Annually		LEA	Finance Officer, Transportation Director	Electronic/ Paper	Email/Mail	http://www.ncbussafety.org/StateForms.html	Derek Graham	Transportation	Financial & Bus Services School Support
Corrective Action Report	Other	LEAs report corrective actions taken for audit exceptions	State & Federal	Mandatory	Single Audit Act Of 1984 OMB Circular A 128, A-133	Within 45 days of letter sent	As needed		LEA	Financer Officer	Electronic/ Paper	E-mail/ Fax/ Mail		Gene Bruton	Monitoring & Compliance	Financial & Bus Services School Business
CTE Fall Enrollment		Collects select CTE demographic and career planning information not collected elsewhere	State & Federal	Mandatory	PL 109-270/Title I Sect. 113 & GS 115C-154	December 5		Reports on enrollment as of 60th school day	Individual Student	Central Office	Electronic	NC WISE		Rhonda Welfare	CTE State & Federal Accountability	Academic Services & Instructional Support Career and Technical Education
CTE Spring Enrollment		Collects select CTE demographic and career planning information not collected elsewhere	State & Federal	Mandatory	PL 109-270/Title I Sect. 113 & GS 115C-154	April 2		Reports on enrollment as of 140th school day	Individual Student	Central Office	Electronic	NC WISE		Rhonda Welfare	CTE State & Federal Accountability	Academic Services & Instructional Support Career and Technical Education
Curriculum Based Measurement (CBM) Fluency		Outcome based evaluation	Federal Grant	Mandatory*	Title 1, Part B, Subpart 1, PL 107-110 (NCLB)	September-October December-January May-June		Administer CBM to 2nd & 3rd grade, Fall and Spring. Administer to 1st grade Winter and Spring	Students	Teachers	Administered on paper; scores reported via Web site. LEAs will have option of using Palm for reporting in 2005-06.	Edformation Web site		Bill Frazier	Reading First	K-12 Curriculum & Instruction
Data Verification	Report	Superintendent certification that data are complete and correct	State & Federal	Mandatory	NCLB, SBE Policy GCS-C-005 and GCS-C-021	June 30	Annual	June 30	LEA	Superintendent	Paper	Regional Accountability Coordinator (RAC)		Lou Fabrizio; Faye Atkinson	Accountability ATEAM	Academic Services & Instructional Support Accountability
Developmental Day		Funds for Special Education Services	State	Mandatory	IDEA Part B, State Performance Plan	August/September/October		Students enrolled in first 60 days of school	Students	LEA EC Director	Paper	Application		Christopher Alberti	Behavioral Support & Special Programs Section	Academic Services & Instructional Support Exceptional Children
Economically Disadvantaged Students (EDS) File	Report	File with student id designating economically disadvantaged students in each school	State & Federal	Mandatory	NCLB, SBE Policy GCS-C-005 and GCS-C-021	December 1, April 1	Bi-annually	December, April	Students	LEA Test Coordinator	Electronic	Secure FTP		Lou Fabrizio; Ken Barbour	Accountability ATEAM	Academic Services & Instructional Support Accountability
EDDIE	Report	Used to prepare Education Directory	State	Mandatory	NCGS 115C-12(18)(b)	as needed	Annually		School	Principal & Central Office	Electronic	SNA System		Nicola Lefler	NA	Financial & Bus Services School Business
Eligible School Summary Report		School Title I eligibility and status	Federal	Mandatory	Title I, Part A Section 1116	June			School	LEA Title I Director and Charter Schools	Electronic	CFDC	https://schools.nc.gov/title1fdc	Donna Brown	Program Monitoring	Program Monitoring and Support
ELP ACCESS Demographic Changes		Correct student information in ACCESS Demographic	Federal	Mandatory	Title III, PL 107-110 (NCLB)	May 10-20			LEA/Charter School	TC/LEP Coordinator	Electronic	LEP FDC		Helga Fasciano, Sarah McManus	K-12 Program Areas	Curriculum & Instruction
Enrollment Increase Request		Schools submit any increase above 10% allotted by law to Office of Charter Schools for submission to SBE	State	Optional	NCGS-115C-238.29D(d)	October 15	Annually		School	Principal/Board Chair	Electronic/Fax	Email/Fax		Jack Moyer	N/A	Financial & Bus Services Office of Charter Schools
EOY Report		Local, state and federal funds expended on special education services	Federal	Mandatory	IDEA, Title VI, Part B	May 1			LEA	LEA EC Director	Electronic	Survey		Ira Wolfe	EC Delivery Team	Technology Services Delivery/EPMO

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Exiting		Exiting data on number of students, ages 14-21, who exited special education during school year by basis of exit, disability and ethnicity	Federal	Mandatory	Section 618 of IDEA	September 30			Students	Special Education Teacher & Exceptional Children Directors	Electronic	CECAS		Kelley Steen	EC Delivery Team	Technology Services Delivery/EPMO
F&RP Milk		Special Milk Program - Free Milk Policy-Policy agreement between State and Local sponsor for program implementation	Federal	Mandatory	7CFR Part 215, 245-NSLP-SMP	July 1			LEA	CN Director	Electronic	CN Technology System		Lynn Harvey	Child Nutrition	Financial & Bus Services School Support
F&RP RCCI		RCCI Free & Reduced Price-Federal policy statement on how students and participants will be treated with regard to program meals	Federal	Mandatory	7CFR Part 210, 220, 245	July 1			LEA	CN Director	Electronic	CN Technology System		Lynn Harvey	Child Nutrition	Financial & Bus Services School Support
Federal Programs Equipment Disposition Request	Report	Approval for disposing of federal equipment	State & Federal	Mandatory*	EDGAR 76.702; 74.34; 80.20; 80.32	As Needed	As needed		LEA	Finance Officer	Electronic/ Paper	E-mail/ Fax/ Mail		Stephanie English	Monitoring & Compliance	Financial & Bus Services School Business
Field Test/Item Tryout Data	Report	Student information and performance on state field tests	State & Federal	Mandatory	NCLB, SBE Policy GCS-C-005 and GCS-C-021			Various times	Students	LEA Test Coordinator	Paper/Online	Automatic Return System (ARS)		Tammy Howard	Test Development, TOPS	Academic Services & Instructional Support Accountability
Final PMR	Report	Principal's Monthly Report Final 9th month, changed month 1-8	State	Mandatory	NCGS 115C-12(18)(b)	June 30	Annually		School	Principal	Electronic	NCWISE		Ozella Wiggins	School Reporting	Financial & Bus Services School Business
Financial Status Report(1A)	Report	Child Nutrition revenue and expenditure data	State & Federal	Mandatory	Section 4/Child Nutrition Act of 1966-National School	January and July			Students	LEA	Electronic	Child Nutrition System		Lynn Harvey	Child Nutrition	Financial & Bus Services Financial Services
Flexible Use of Mentor Funds	not required	LEAs who have been approved to use mentor funds flexibility must submit an annual report on the outcomes of their efforts	General Assembly for those LEAs that have flexible use of mentor funds	Mandatory	Section 7.21 (a) and 7.21(c) of the Special Provisions of the 2005 Budget Bill	July 15			LEA	ILP Coordinator	Electronic/ Paper	Email or Fax		Brandon Patterson	Educator Recruitment and Development	Academic Services and Instructional Support
Food Safety/HACCP		Dates of food safety inspections; findings; grade; indication of compliance with HACCP plan	Federal	Mandatory	PL 108-265 Child Nutrition and WIC Reauthorization Act of 2004	July 1			Individual schools	CN Director	Paper/ Electronic	Mail/Email		Lynn Harvey	Child Nutrition	Financial & Bus Services School Support
Foreign Nationals Payroll Data		Reporting of Wages and Withholding Payments	State	Mandatory	HB 1414/SL 2004-124, 2004 Appropriations Act, Section 28.3(a)	Quarterly			LEA	Finance Officer	Electronic	UERS		Paul LeSieur	School Business Services	Financial & Bus Services School Business
Foreign Nationals Personnel Information		Personal Information and Country of Origin	State	Mandatory*	HB 1414/SL 2004-124, 2004 Appropriations Act, Section 28.3(a)	As Hired			Staff	Finance Officer Personnel Administrators	Electronic	UERS		Paul LeSieur	School Business Services	Financial & Bus Services School Business
Formal Written Complaint Investigation Report		School must send response to complaint allegations of noncompliance and copies of student's records and other documents to support their position	State	Mandatory*	34 CFR § 300.660-.662	20 days after information request is received			School	EC Director, Principal, Superintendent	Paper			Lynn Smith, Kate Neale, and Pollye Pruitt	Policy, Monitoring & Audit	Academic Services & Instructional Support Exceptional Children

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General Expense/ Personal Service Account Adjustments	Report	LEAs report salary information changes	State	Mandatory*	NCGS 115C-47(21), 302(a) & 315(d)	As needed	Monthly		LEA	Finance Officer	Electronic/ Paper	UERS/ Fax/ Mail		Andrew Cox	School Reporting	Financial & Bus Services School Business
General Supervision/ Correction of Non-compliance		Percent of noncompliance corrected within one year of identification	Federal	Mandatory	IDEA Part B, Section 611	June 30		One year from identification	Students	LEA Exceptional Children Director or private agency director	Paper	Email		Bobbie Grammer	Policy, Monitoring & Audit	Academic Services & Instructional Support Accountability Exceptional Children
General Supervision/ Identification of Non-compliance		Compliance identified through Record Review and other monitoring activities	Federal	Mandatory	IDEA Part B, Section 611	October 15		Annually	Students	LEA Exceptional Children Director or private agency director	Paper	Email		Bobbie Grammer	Policy, Monitoring & Audit	Academic Services & Instructional Support Accountability Exceptional Children
Grade 10 Writing Test	Report	Student responses to writing test	State & Federal	Mandatory	NCLB, SBE Policy GCS-C-005 and GCS-C-021	As of March administration (collected first week of May)		March	Students	Students	Paper	Automatic Return System (ARS)		Jim Kroening	Test Development	Academic Services & Instructional Support Accountability
Graduate Data submission	Report	Data on individual graduates incl. course of study, post grad intentions & demographics	State & Federal	Mandatory	NCLB, SBE Policy HSP-C-005 and HSP-C-021	June 25	Annually		Student	School Counselor	Electronic	GDVS		Angela Harrison	School Reporting	Financial and Business Services, School Business Services
Group Homes		Funds for Special Education Services	State	Mandatory	Article 9 Special Education Law	August/September/ October		Application submitted when enrollment increases	Students	LEA EC Director	Paper	Application		Christopher Alberti	Behavioral Support & Special Programs Section	Academic Services & Instructional Support Exceptional Children
Homeless data collection		Data on homeless children	Federal	Mandatory	Title X	May				LEA Title I Director or Homeless Liaison and Charter Schools	Electronic	CFDC	https://schools.nc.gov/title1fdc	Donna Brown	Program Monitoring	Program Monitoring and Support
Hope Scholarship		Taxpayer Relief Act of 1997 created tax credit for families earning under specified amount. System collects information and sends it to GA.	State	Mandatory	Taxpayer Relief Act of 1997	November	Annually		Students	LEA	Electronic	NCWISE		Philip Price	N/A	Financial & Bus Services
IHE Performance Report	Report	Annual report containing quantitative and qualitative information on approved teacher education programs in NC's colleges and universities	State		NCGS 115C-296 (b1)	June 30			IHE	Dean	Electronic	Title II Website		Sonja Leathers	Educator Recruitment and Development	Academic Services and Instructional Support
IHE Program Completer Follow-Up Survey	Report	As part of the IHE Performance Report, surveys are sent to individuals who have completed undergraduate and graduate teacher education programs and school administration programs	State	Optional	NCGS 115C-296(b1)	May 1			Individual teacher and employer	Individuals surveyed	Paper	Mail		Sonja Leathers	Educator Recruitment and Development	Academic Services and Instructional Support
IHE Title II Report	Report	Annual report on performance of teacher education program graduates on licensing exams	Federal		1998 HEA Title II Sections 207 and 208	April 1			IHE	Dean	Electronic	Title II Website		Sonja Leathers	Educator Recruitment and Development	Academic Services and Instructional Support
Immigrant Count		Number of immigrant students and country of origin	Federal	Mandatory	Title III, PL 107-110 (NCLB)	March 1			Students	LEP Coordinator	Electronic	Electronic		Helga Fasciano	K-12 Program Areas	Curriculum & Instruction

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Information Update		Updates contact/address info	State	Mandatory	NCGS-115C-96	March 1			LEA	Textbook Coordinators	Electronic	Fax		Drew Fairchild	Textbook Services	Financial & Bus Services School Support
Initial Licensure Program Report	Report	Annual report submitted by LEAs about their efforts to support beginning teachers	SBE	Mandatory	SBE Policy QP-A-004	October 1			LEA	ILP Coordinator	Electronic/ Paper	Email/Mail or Fax		Brandon Patterson	N/A	Academic Services and Instructional Support
Iowa Test of Basic Skills (ITBS)		Outcome based evaluation	Federal Grant	Mandatory*	Title 1, Part B, Subpart 1, PL 107-110 (NCLB)	August-September May-June		Administer ITBS within 6 weeks of EOG, both in Fall and Spring of each school year	Students	Teachers	Administered on paper; documents mailed to vendor for scoring; results sent by CD	Riverside Publishing		Bill Frazier	Reading First	K-12 Curriculum & Instruction
LEA Technology Plans		Each LEA will develop a local school system technology plan that meets the requirements of the State school technology plan.	State	Mandatory	Public School Law 115C 102.6C	November, 2009		November	District Level	District Level Technology Personnel	Paper - moving to electronic submission for 2009		http://tps.dpi.state.nc.us/TechPlan0509/ (Template is being revised by Gartner)	Neill Kimrey	Not Applicable	Instructional Technology
LEA Vacancy Report	Report	Annual report submitted by LEAs about number of vacancies in their system on October 20th	SBE	Mandatory	Request of SBE	October 20			LEA	Personnel Administrator	Electronic/ Paper	Email or Fax		Brandon Patterson	Educator Recruitment and Development	Academic Services and Instructional Support
Learn & Serve Match Report		Annual report containing quantitative and qualitative information on approved teacher education programs in NC's colleges and universities	State		NCGS 115C-296 (b1)	June 30 (annually)		June 30th	IHE	Dean	Electronic	Title II Website	www.ncpublicschools.org/ihe	Elissa Brown	Teacher Education	Academic Services & Instructional Support Program Monitoring and Support
Learn & Serve Match Report	Report	To ensure LEAs are matching federal funds	Federal	Mandatory*	PL 106-170	Semi-Annually	Quarterly		LEA	Finance Officer	Electronic/ Paper	E-mail/ Fax/ Mail	http://www.ncpublicschools.org/docs/fbs/finance/federal/matchreportform.pdf	Stephanie English	Monitoring & Compliance	Financial & Bus Services School Business
LEP Files (ACCESS)	Report	Performance of student on English language proficiency test	State & Federal	Mandatory	NCLB, SBE Policy GCS-C-005 and GCS-C-021			May	Students	LEP Coordinator	Electronic	FTP (with secured file)		Helga Fasciano; Mark Hausner	K-12 Program Areas	Academic Services & Instructional Support K-12 Curriculum, Instruction and Technology
LEP Files (W-APT)	Report	Student performance on ELL placement tests; correct Tier placement for ACCESS for ELLs	State & Federal	Mandatory	NCLB, SBE Policy GCS-C-005 and GCS-C-022			Ongoing	Students	LEP Coordinator	Electronic	https (secure website)		Helga Fasciano; Mark Hausner	K-12 Program Areas	Academic Services & Instructional Support K-12 Curriculum, Instruction and Technology
LEP Metritech file		Individual pre-coding information for ELP test documents	Federal	Mandatory	Title III, PL 107-110 (NCLB)	Dec 1			LEA/Charter School	LEP Coordinator	Electronic	LEP FDC		Helga Fasciano	K-12 Program Areas	Curriculum & Instruction
Local CTE Plan		Shows how federal CTE funds and matching state funds will be spent at the LEA and plans for data-based	State & Federal	Mandatory	PL 109-270/Title I Sect. 132	Phase I: May 15/Phase II: October 15		In May projecting for expenditures in the following year	LEA/School	Central Office	Electronic	Planning and Performance Management System	ctelps.dpi.state.nc.us	Rhonda Welfare	CTE State & Federal Accountability	Academic Services & Instructional Support Career and Technical Education
Local Wellness Policies		Report of achievements toward local wellness policies	Federal	Mandatory	PL 108-265 Child Nutrition and WIC Reauthorization Act of 2004	July 1			LEA	CN Director	Paper/ Electronic	Mail/Email		Lynn Harvey	Child Nutrition	Financial & Bus Services School Support
Long Range Plan		Ten-year long range plan of facility needs for new schools, additions and renovations along with construction costs	State	Mandatory	NCGS 115C-521	Winter 05/06 and every five years thereafter			School, LEA	LEA person in charge of facilities	Electronic/ Paper	E-mail/ Mailed CD		Ken Phelps	School Planning	Financial & Bus Services School Support

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McKinney-Vento: Competitive Grant		Programs for homeless children	Federal	Optional	Title X, Part C, PL 107-110 (NCLB)	July			Students	Central Office	Electronic/Paper	Mail	http://www.ncpublicschools.org/comped/	Charlotte Hughes	Program Monitoring and Support	Program Monitoring and Support
Memo		Agreement/Letter of Renewal-State/Local agreement of implementation of School Meals Programs	Federal	Mandatory	7CFR Part 210-NSLP 215-SMP; 220-SBP Part 245	July 1			LEA	CN Director	Electronic	CN Technology System		Lynn Harvey	Child Nutrition	Financial & Bus Services School Support