Data Management Group (DMG)

March 22, 2012
Agenda

• What is the DMG?
• Purpose
• Group Makeup
• Policies
• How to add an item to DMG Agenda
• Website Location
• Q & A
What is the DMG?

- Official NCDPI oversight body for data
- Charged with responsibility for and authority to set policy and resolve issues concerning data collection, management and use (See DMG Governance)
Purpose of DMG

• Enables the NCDPI to meet the responsibility of providing accurate and timely data
  – Approves data collections
  – Coordinates conflicting data collections
  – Supports the agency objective of having authoritative data collection systems
  – Establishes comprehensive, enterprise data management guidelines, standards, and policies
Group Makeup

- Facilitated and coordinated by Karl Pond, Enterprise Data Manager, and other NCDPI staff (Diane Dulaney, Julie Hochsztein, KC Elander, Terra Dominguez, and Vicki Humphreys)

- Members include:

<table>
<thead>
<tr>
<th>NAME</th>
<th>AREA</th>
<th>DATA RESPONSIBILITY</th>
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<tbody>
<tr>
<td>Alexis Schmick</td>
<td>Financial and Business Services</td>
<td>School Business Services</td>
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<tr>
<td>Ashley Heering</td>
<td>Academic Services and Instructional Support</td>
<td>Exceptional Children</td>
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<td>Betsy Baugess</td>
<td>Technology Services</td>
<td>NC WISE</td>
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<tr>
<td>Brandon Peterson</td>
<td>Academic Services and Instructional Support</td>
<td>Educator Recruitment and Development</td>
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<td>Channing Rivenbark</td>
<td>State Board of Education</td>
<td>Virtual Public Schools</td>
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<tr>
<td>Jeffrey Matthe</td>
<td>Academic Services and Instructional Support</td>
<td>District and School Transformation</td>
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<tr>
<td>Joanne Marine</td>
<td>Academic Services and Instructional Support</td>
<td>Limited English Proficient (LEP) and Immigrant</td>
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<td>Kenneth Gallis</td>
<td>Academic Services and Instructional Support</td>
<td>Uniform System of Disciplinary Data Collection (USDDC) &amp; Dropout</td>
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<tr>
<td>Loreto Tessini</td>
<td>Academic Services and Instructional Support</td>
<td>Title I Part A, C, and D, Title VI Part B, and Title X</td>
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<tr>
<td>Rhonda Welfare</td>
<td>Academic Services and Instructional Support</td>
<td>Career and Technical Education</td>
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<tr>
<td>Sandra Johnson</td>
<td>Financial and Business Services</td>
<td>NC WISE with Student Accounting</td>
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<td>Tammy Howard</td>
<td>Academic Services and Instructional Support</td>
<td>Accountability Operations</td>
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<tr>
<td>Traci Tillis</td>
<td>Communication and Information Services</td>
<td>Web Services and Publications Sales</td>
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<tr>
<td>Vacant</td>
<td>Technology Services</td>
<td>Academic Services and Instructional Support</td>
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DMG Policies

• Approved policies fall within the following categories:
  – Data Quality
  – Data Security
  – Communication
  – Information and Needs Analysis
  – Research Facilitation
Data Quality Policies

- **DMG-2008-001-DQ**: Authoritative Data Elements
- **DMG-2008-002-DQ**: Conducting Data Audits
- **DMG-2008-003-DQ**: Data Audit/Data Profiling
- **DMG-2008-004-DQ**: Data Validation Process
- **DMG-2008-005-DQ**: Implementing the Data Validation Process
- **DMG-2009-001-DQ**: New Data Elements or Changes to Existing Data Elements
- **DMG-2009-002-DQ**: Metadata Repository
- **DMG-2009-003-DQ**: Master Data Calendar
Data Security Policies

- **DMG-2009-001-SE**: Security of Confidential Data on Desktops and Laptops
- **DMG-2009-002-SE**: Data Access Roles
- **DMG-2009-003-SE**: DPI Access to Information and Systems Policy
- **DMG-2009-004-SE**: Reporting on Data in Small Cells or Extremes
- **DMG-2009-005-SE**: Data Access Control
- **DMG-2009-006-SE**: Physical Transport of Data
Communication Policies

- **DMG-2009-001-CO**: Communication Policy for the Data Management Group
Information and Needs Analysis Policies

- **DMG-2009-001-IN**: DPI Data Source System Data Elements: Annual Review

- **DMG-2009-002-IN**: DPI Data Collection Management: Annual Schedule

- **DMG-2009-003-IN**: Coordinating Data Collections
Research Facilitation Policies

- **DMG-2009-001-RR**: Sharing Data with Researchers
  - Memorandum of Agreement Template

- **DMG-2009-002-RR**: Requests for Personally Identifiable Information

- **DMG-2009-003-RR**: Employees Working with Data
  - Employee Confidentiality Agreement
Adding an Agenda Item

• When to add an item to the agenda:
  – Any proposed addition, deletion, or modification to a data collection and its data elements
  – Any other data related topic that crosses divisions, sections, or areas

• Adding an Agenda Item:
  – Speak with your division DMG representative or contact Karl Pond, Enterprise Data Manager
DMG Website Location

Click the Data & Statistics link on agency home page

Or

http://www.ncpublicschools.org/data/management/
Q & A