Accessing Courses in the PD System of Home Base
Login to PowerSchool as you normally do.

If HomeBase is down, try the alternate login:
https://ncees.homebase.ncpublicschools.gov/alternateLogin.html
Once logged in...

• Select the Professional Development Tab
To find courses...

Here you have 2 choices:

- Click “Show All Opportunities” to see a list of all courses available.
- Type a key word in the “Search” box
To access a specific course...

**Select a course of interest from the list**

<table>
<thead>
<tr>
<th>Course ID</th>
<th>Title</th>
<th>Credit</th>
<th>Views</th>
</tr>
</thead>
<tbody>
<tr>
<td>#35</td>
<td>21st Century Mentoring: Self Paced</td>
<td></td>
<td>465</td>
</tr>
<tr>
<td>#82</td>
<td>A Self-Paced Learning Opportunity</td>
<td></td>
<td>10</td>
</tr>
<tr>
<td>#174</td>
<td>An Introduction to the Framework of Understanding Poverty</td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>#83</td>
<td>Another Practice Course</td>
<td></td>
<td>7</td>
</tr>
<tr>
<td>#34</td>
<td>Building and Sustaining Professional Development: Self Paced</td>
<td></td>
<td>260</td>
</tr>
</tbody>
</table>

**Click on the “view” button to the right of the course**

![View button](image)

**You may see a “Register” button instead of a view button:**

![Register button](image)
If you selected “view”...

At the next screen, select “View Again”

You should now see the course in Moodle in a new window or tab
If you selected “Register”...

Follow the steps to register:

- Review the information on the page.
- Select “Next” in the bottom right corner.

Select “Learning Opportunity” to navigate to the course:
You should now see the course in Moodle in a new window or tab.