



North Carolina School for the Deaf

517 West Fleming Dr. • Morganton, NC 28655

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Intent to Contract Contract #: NCSD1819IEP-RN

- Contractor Name:** A New Hope Home Care (In-school Nursing Services)
339 Merrimon Avenue
Asheville, NC 28801

Contractor Amount: \$23,166.00

Contractor Dates: 10/15/2018 – 07/10/2019

DPI Contract Contact Person and Telephone Number: Kristin Todd, Professional Services 828-432-5299

- Is this a contract amendment? If so, please explain fully why you are amending it. (Note: If the amendment is for a date extension only, do not answer questions #3 through #12).**
No.

- Why are you initiating a contract? What services will you require?** In-school nursing services provided for a student who is medically complex and fragile, requiring support while in transit and at school, for circulation monitoring and continuous tube feeds.

- How does the contract add value to the teaching/learning process?** Providing in-school nursing services for this student will allow her access to the curriculum in a language-rich environment, where she can develop interpersonal communication, learn the culture of school, have access to capable professionals able to mediate her experiences, and be stimulated in the six domains of learning for early childhood.

- Is the service unique and not repetitive with agency activity of other contracts? Please state why this service cannot be performed within the resources of the agency.** This position is needed to provide full-time support to a medically complex and fragile student, so that she may attend school. Current school nursing positions at NC School for the Deaf cover all students for first aid, referrals, and medication administration. No personnel are available to devote full-time nursing care for a single, medically complex and fragile student.

- 6. What is the impact, if you do not contract for these services?** If a contract for these services is not approved, the student would not be safe to attend school and would be denied a Free and Appropriate Public Education (FERPA).
- 7. If this contract is being paid with grant money, does the grant require the contracted services? Please describe the grant references to these contracted services and give a synopsis of the grant.** N/A
- 8. Will you use competitive bidding (e.g., RFP?) If yes, skip to the remaining questions #9 through #12.** No. A New Hope Home Care RN is familiar with this student and able to serve her during school hours. For safety, continuing with a professional who has experiential knowledge of the needs and care plan for this student is best practice.
- 9. Are you using an IT Supplemental Staffing Convenience Contract or other type of convenience contract? If yes, please skip question #10 and complete questions #11 and #12.** No.
- 10. Do you plan to request sole sourcing for this contract? If yes, please complete and attach the required sole source justification memorandum. Sole sourcing is warranted whenever only one acceptable source can be found; sole sourcing should never be the first consideration. (Important: The approval of the DPI Section Chief for Purchasing and Contracts, and approval by the Division of Purchasing and Contracts or ITS Procurement Services is required for sole sourced contracts.)** No.
- 11. Have you contracted with this vendor previously for related services? If yes, please provide the contract number of all contracts with this vendor during the last twelve months.** No.
- 12. How did you calculate the cost (e.g., what is the cost per hour and number of hours?) If the cost per hour is above the DPI maximum for that type of service per the New Service Contract Policies, please attach the required written permission granted by the Deputy Superintendent.** The cost of this contract was calculated based on cost for per hour services (\$39.60) by number of service hours per week (15) for a total number (39) weeks of school, including extended school year (ESY). This student will follow a reduced schedule, based on her stamina for activities.
- 13. Is this a contract for information technology services?** No.

14. If this is a personal service contract request, is the vendor/contractor a retiree?

No

If answer is yes, is individual a member of:

_____ TSERS (Teachers & State Employees Retirement System)

_____ Other (Please Explain)_____

Requisition No. <u>RQ21584537</u>	
Budget Code: <u>0801 532199 1862 10380 522</u>	
Signed: _____	Date: _____
Budget Representative	
	DocuSigned by: <i>Sarah Dozier</i> 9C21888A387C48F...

