

TRAINING WEBINAR
May 29, 2013

Dr. Sarah McManus: Just a basic overview as a reminder, folks, we do have several components of Home Base, the first of which is PowerSchool, which is the Student Information Systems component, and that is being brought to us by Pearson. We also have an integrated solution which sometimes we refer to as our core instructional improvement solution, which includes Schoolnet, OpenClass, TestNav and Pearson is providing those as well.

And then finally, we have our education evaluation, our educator effectiveness component, which includes educator evaluation and professional development. Truenorthlogic is the vendor for that particular portion, and that will replace McRel.

And so let's focus on the instructional and assessments components for just a moment and talk about the resources. With instructional design and practice and resources, you will be able to find sample lesson plans, sample units, and other resources that can be used with an instruction. Teachers will be able to create lesson plans. Teachers will be able to group students so they can differentiate for students, and they'll have access to open education resources that they can use as well as vendor resources.

For assessments, teachers will be able to search for assessment items. They'll be able to look for tests. They'll be able to score those assessments. They'll be able to administer statewide assessments eventually, and then they'll also have access to formative assessment strategies and resources.

Districts will be able to create benchmark assessments and deliver those as well. They'll be able to do that online and also paper/pencil or with a clicker.

For data analysis and reporting, you'll see some dashboards. Hopefully, you have had a chance to go to some of our demonstrations. We have monthly webinars where we demonstrate the site and so, hopefully, you've at least seen one of the demonstrations where you've seen the dashboards and how to utilize those. These are customizable. They will have KPIs, or key performance indicators, such as

attendance, discipline, different grades that will be available, and it will be role-based information.

For standards and curriculum, we are updating and loading in the standard course of study, especially the common core six standards and the essential standards into the system. And so resources will be aligned to those standards and also assessments will be aligned to those standards.

Some of the content that we will provide through open education resources comes from a variety of places. We are working on a partnership with SAS Curriculum Pathways so we have a single log-in for resources that they have available. Kahn Academy, we've tagged some of those resources. We've also tagged resources from Ohio Resource Center, I think Infinity, PBS Teacher and LearnNC.

We do have some sample assessment items from LEAs and also samples -- instructional resources from LEAs through the resource consortium, so those items will also be loaded into the system.

DPI resources will be available as well. We'll have ClassScape items. We'll have items from NC STEM.

The STEM network, we'll have resources from there. We'll have academically gifted, intellectually gifted resources. We'll have resources from NC DPI and also from Curriculum and Instruction.

Finally, we have some purchase resources. We have NWEA Item Bank. We have a digital library for Science and Social Studies. And then coming later in 2013 we'll have the Next Generation K12 common core ELA and Math items. Those are currently in development.

Let's talk about the timeline for these products and the phased-in implementation and then we'll take questions about just the overview of Home Base, what the components are, and the implementation timeline. So basically with Home Base, you'll have access to all of these components. You'll have a user portal. Identity access management is going to help us make sure that there's one log-in and one access point for each of the following: first, PowerSchool, which is the Student Information; second, the instructional tools and assessment resources. That will be available in Schoolnet; third, learning management and collaboration resources which will be available through OpenClass, which is in learning management systems, access to all of the content that we talked about, the Math, ELA site, and Social

Studies assessment items and benchmarking tools; the instructional content that will be housed in our learning object repository which we mentioned that we were tagging. We also will have access to some of the assessments through TestNav, educator evaluation through Truenorthlogic and then the professional development tool through Truenorthlogic.

So what is the timeline? Starting in July, August of 2013, in July for year-round schools, in August for traditional, PowerSchool will be available. It will be live and available at the start of the school year, so that has the Student Information System, scheduling, grade books, attendance and access to transcripts. There will be a user portal for students, parents, teachers, administrators, and for state content folks and administrators.

Schoolnet will be available for the instructional, tools and assessment component, so the instruction tools will be there, the benchmark assessments, and the classroom assessments and reporting.

You'll have access to Truenorthlogic which will be the teacher version. This is required of all teachers to use, and so that's really important to know.

The content will also be there as well with the exception of the Next Generation item bank.

So you'll see required is PowerSchool and Truenorthlogic. We've already gotten training on PowerSchool. You'll start getting training on Truenorthlogic, which is the teacher component, and then you'll also get training on the optional component, which is Schoolnet, but all of these will be available starting in July for year-round schools, in August for traditional. It will all be available free of charge for the optional component, and those that are required will be free of charge through the duration of Home Base.

Starting in October of 2013, we're going to roll in some other components. We'll roll in OpenClass, which is a collaboration tool. We'll also roll in Truenorthlogic's evaluation component for principals and then more content will come in in October as well.

For March 2014, we have professional development with Truenorthlogic. And then for the '14-15 school

year, we'll have Test Nav for summative assessment.

So here is everything that you'll get with Home Base at the current time. Again, things will be added as we go along, but this is where we were in 2014-15 based on our current timeline. PowerSchool, which is required, will be there for you starting in July and August of 2013. The instruction and assessment components will be there. It is optional. You don't have to use it, but it will be free and available for every district starting in July and August of 2013. Educator evaluation for the teacher component, that is required, and everyone will have to use that particular component, and that will be available starting in July and August.

There will be content in the system that you will be able to have access to. Again, you don't have to use the content, but it will be available to you during the 2013-14 school year.

In October we'll roll out OpenClass which will integrate in PowerSchool so you won't have to do anything with entering your students and your teachers. It will just be provisioned off. There will be collaboration tools that you can use, and then Truenorthlogic, the principal component, which is required, will be available as well in October.

And then for March 2014, we'll have the professional development component. That will be optional. It's not something you necessarily have to use. And then TestNav in 2014-15 will be a required component for all online assessments that will be delivered through Home Base.

I'm going to pause here for a moment and see if you have any questions related to the timeline or the various components.

(PAUSE)

Some people have asked about the cost for the system. Again, for the 2013-14 school year, the cost is free. For the optional component, not the required one, but for all the optional components that we talked about, which includes the instruction and assessment component, the PD component, all of those will be available to districts at the cost of \$4 per student based on your ADM. Again, that's all of the components

as a whole that are optional. You're not paying \$4 for each component; it's \$4 as a whole for each of the optional components. Those that are required that have an R next to them, you will not have to pay for those at any given time because those are being covered by the State. It's just the optional component that will be available to use.

What we will do is we will ask you to commit for the '14-15 school year. We'll ask you to do that by March of 2014, so during the fall of the year, you can get in. You can play with it. You can do what you want to with it and determine what you would like to do the following year. And by March of 2014, we'll ask that you sign an MOU to commit to using it the rest of the time, and that's when the cost will incur, but for the first year, again, it will be free and available.

Okay, we'll take a couple more questions and then we'll go on to then next section because we want to make sure that we cover the training component, which is the focus of this webinar, so we'll come back to these at the end as we have time.

DR. MCMANUS: So one clarification question, someone asked what the R in red stood for in the Power Point document, and that R stands for required. So those are the pieces of the system that will be required to use and that is the educator evaluation tool. The student information tool, which is PowerSchool, and then Test Nav, which will be a little later on in the 2014-15 school year.

And for those of you who are asking about a Power Point, we will make these available to you all at the end of this webinar so that you can refer back to these documents at your own pace or just for future reference.

DR. MCMANUS: There's a question about MSL, will that be available in the '13-14 school year. That is on our timeline to make those available for the '13-14 school year. We are in the process of, you know, looking at how to upload those MSLs now, and so that process is still going forward. We'll have more information about the exact timeline when those will be available after we go through this transition phase, but right now we're going through the discovery, looking at the TPI format, when MSLs need to be

in, kind of preparing the materials, and once we're assured they will load and be available, we will give you more information.

Others asked about whether they'll be able to add documents locally to Home Base. Yes, you will. You'll be able to upload those, and during the training you'll learn how to upload your materials into Home Base. A couple questions about the costs. I'll cover those again and then we'll move on to the next section. One was \$4 per student, K-12. Yes, it's K-12 based on your ADM. It's \$4, a one-time fee. That will be an annual fee for use of the system.

Another question was if we want to use the content in the system, is that \$4 per student. Yes, that is correct. So you will get the content and the tool altogether for the \$4 per student.

"Can LEAs list what's included for the \$4 per student?" Yes, we can get you a list of what's available.

And what we'll do is we'll go back to the timeline really quickly so that I can reiterate some of that information now since there are a lot of questions about it. We want to make sure that you have most of your questions answered. The question was, "Is it the same price for charters?" Yes, currently it's the same price for charters and also LEAs based on your ADM.

So if you look at the timeline, the R, and I apologize, there should be an R on Truenorthlogic for October 2013 for the principal evaluation, but PowerSchool is free. Anything related to PowerSchool you do not have to pay for. That is something that your district will get free of charge because the State will incur that cost.

Truenorthlogic, the educator evaluation, the same thing, you're not going to have to incur costs for that. You didn't have to pay for McRel. You're not going to have to pay for the Truenorthlogic educator evaluation component; however, for Schoolnet, the instructional tools and assessment resources, that will be available this fall. Those will be free for this year. After this year it will be \$4 per student.

Looking at October 2013 with OpenClass, that is free and available for districts to use. It will be integrated within PowerSchool, but after 2014, there will be a charge to you if you want to continue using

it.

Again, the educator evaluation principal component should have an R on it. That will be required, and it's free to you.

March 2014, professional development, that is optional. That would be a charge of \$4 per student, again, as the full package starting in '14-15.

Test Nav if we do any summative assessment in the system Test Nav that will be required. You don't have to pay for any summative assessments now. You will not have to pay for them in the future.

All the content that you see will be available to you free for this year and then after that you will have to pay if you have access to them.

Okay, hopefully, that covers the cost question. We'll come back to it at the end if you did not get your question answered. I know that a lot of folks were kind of typing in the questions as others were, so we just wanted to make sure.

We're going to talk about LEA involvement and, Cynthia, would you mind covering a couple of these slides.

MS. CROWDUS: Okay, sure. Hi, this is Cynthia Crowdus. I'm the IIS project coordinator on the Home Base Team, and we just wanted to give you a little bit of background about the involvement that we've had with LEAs along the way. And so right from the start when we were gathering our requirements for the system itself, just at the beginning of all of this a couple of years ago, we did ask for input from LEAs, and when we were evaluating the request for proposal, the RFPs that came in from the various vendors to bid on this product, we did ask LEAs to be involved in that process and help guide us as we thought about what the system would do for you all out in the field and in our schools, so we just felt it was really important to have that sort of involvement in the design and in the build and along the way. Once we did propose the bids --

DR. MCMANUS: Okay. We just want to make sure you're seeing the screen. There might be a delay in

our internet connection. Can you see this slide that says "Significant LEA involvement"?

(AUDIO SKIPS)

MS. CROWDUS: ... back to this slide. Cynthia back again. So as I was saying, we've asked for input from the field along the way with vendor selection, and then once we got the selection and we issued the contracts to Pearson for the core IIS components and to the Public Consulting Group (PCG) and Truenorthlogic (TNL) for the educator evaluation and their professional development pieces, we again brought in LEAs to work with us as we designed and built the system or as we are, I should say, designing and building the system.

In addition, we've had outreach sessions where we've asked LEAs to come in for meetings where we look at the configuration of the system, the look and feel of the system. I've listed some of those LEAs here, Wake, Carteret, Catawba and so on that you see here on this slide, and we also in addition to those meetings have had outreach meetings where we've sat down with groups of people and talked about what are plans are with the system and whether or not that makes sense in the LEAs and then taken input along the way.

I'd like to note here, I didn't list them out, but we also have the resource consortium where we are looking at resource-sharing with various LEAs and charter schools across the state, and we also have a user group that meets monthly to give us input on the system and the build.

So the configuration and status meetings that we've had here, the developers for both Pearson and PCG/TNL, that's the IIS core and the EE and PD portions of Home Base, as they're working on the system, LEA representatives and staff are reviewing and providing feedback on the instructional tools, the assessment component, the collaboration tools, and that would be the OpenClass product and the dashboards and reporting.

So that's just a little bit of background so that you know -- so you have an idea of what we've done thus far. And looking forward, we'd like to talk a little bit about the training upcoming.

DR. MCMANUS: Before we do that, we do want to see if Robert Frisby is on the line. Robert, who's been involved with the process pretty much from the beginning, he's been helping us with our user group, our resource consortium. He's actually presented to some of our legislatures on the system and has had a chance to be trained on the system early using our demo sites and then also has had a chance to demo it with some folks in his district. So, Robert, are you there?

MR. FRISBY: Yes, I am.

DR. MCMANUS: Okay. If you wouldn't mind just telling the group a little bit about your involvement and then your thoughts about Home Base.

MR. FRISBY: Well, I guess we could start off with being involved with the user groups since about September getting information and sharing it across our district. We have gone from that point to now to where we are in the process of having all of our 2,900 staff members trained using the distance learning resources through Power Source. We hope to have that complete by the end of school on June the 10th, and everyone is going to be turning in those certificates for CEUs through their schools. That's been a monumental process and I think we've done good by starting -- when we started in March with this process to get where we are now.

DR. MCMANUS: Okay. Any questions for Robert or just in general about our involvement with LEAs? We've tried really hard to get as many LEAs involved as possible. We know it's not an ideal situation. We can't get every LEA involved. Through our webinars, through different meetings that we've had, we try to get as many LEAs involved as early as possible and then throughout the process.

Any questions for Robert?

(NO AUDIBLE RESPONSE)

DR. MCMANUS: Or for me or for us?

MS. CROWDUS: I'm sorry if some of you are experiencing the audio going in and out. We'll see what we can do to work on that. I hope you all have been able to hear.

DR. MCMANUS: Okay. And then I think there was a question about Catawba. Oh, I think that was one of the LEAs that was involved. Was that Catawba County Schools? I think we just had a couple representatives from Catawba County Schools participate. So when we say we had representatives in the meetings helping us configure the system, we had one or two representatives from the school system not the entire school.

All right, thank you, Robert. We're going to move on to training. Okay, so on my screen you should see LEA training roles and responsibilities. As I mentioned earlier, in the fall of 2012 and continuing, LEAs and charter school representatives have been attending training for PowerSchool and Power Teacher.

This summer we're going to begin our training for Home Base classroom instruction and assessment and Home Base educator evaluation. Hopefully, you received a packet of information yesterday that outlines much of the information that I'm going to cover today. If you did not receive that information, if you'll send us an email, we'll make sure that you get a copy, but it did go out to curriculum instruction directors and also to HR directors.

For training, the approach that we're using is the train-the-trainer model, so all those that are coming to our regional face-to-face trainings will be expected to go back and train locally. We will have multiple webinar offerings throughout the year. We'll have technical support webinars for technical staff. We'll have quick reference guides available on the web. We'll have videos, modules available, user manuals and continued support, not only from the vendor, but also from DPI.

For the classroom instruction assessment training, training is going to occur in eight regions. We do have sites in each one of those regions. It will be a full-day session. There's going to be two sessions per day. There will be multiple days in each region, and the training does span from June 20th to July 2nd across the state.

The Home Base regional training, the educator evaluation trainings are going to take place at the same location, so although we're focused primarily on C&I directors today, it's important for you to understand

that educator evaluation training is also going to take place at the same location. Those are going to be half-day sessions and there will be two sessions offered per day, one in the morning and one in the afternoon. Again, it's multiple days in each region, and the training does expand from June 20th to July 2nd across the state.

All sessions are going to be first-come, first-serve. These are limited. You're going to have to really coordinate with one another to make sure that all the staff that you would like to have available are signed up for the session. Each LEA and charter school has been provided an allotment based on their size and the size was based on size for training, not what you are, maybe for other programs. And so if we called you a medium-sized LEA, it's just for the Home Base training. It may not translate to other projects that you're working with. If we called you a small LEA or small charter school, again, that's just for a this particular project. We tried to make sure that we had as many seats for your schools or LEAs as we possibly could.

All participants again are going to be required to use their skills and knowledge to train locally, and each attendee will be required to bring a laptop with wireless capability.

The seats that we allotted for charter schools, we decided regardless of size just to go ahead and give them two. That way you would have another person at your school that was trained. In the event that you have some transition in your school, you may lose somebody, you have another trainer there. Also, if training is being planned, you have someone to plan with. So every charter school is provided two trainers. First of all, LEAs, we provided you four. For medium, we gave you seven seats. And for large LEAs, we allotted you ten seats. We gave you the same amount for a full-day training as the half-day training, so you notice that is repeated there.

So who will attend the training? We do have our audience. We want your Home Base district lead person to be there. We'd like your curriculum lead person. We'd like your assessment and accountability lead person to be there. And in some cases, and I'll say this probably several times throughout this

webinar, some of these folks have the same exact role within your district, so it may be a person that's a curriculum lead and is also the assessment accountability lead. The curriculum lead may be the Home Base district lead or you may have a different person for each one. Regardless of how many folks you have in each one of these roles, you are only allotted the seats that we allotted to you, so be careful with this particular information. This is a guide. It's not saying that you have to have each one of these people represented. This is just a guide for you to think about who you might want to use to fill your seats, but it's again up to you as an LEA to decide who that's going to be as long as your seats there are filled and you don't go over your allotment, that's fine.

And so continue with this, your assessment or accountability lead person, whoever coordinates local assessments and testing efforts, professional and development leads, whoever the person in your district would be to help lead the professional development and help get that plan in place, perhaps the principal lead, an assistant principal lead, and an instructional technology lead. Again, this is just a guide. It's up to the district to decide who will actually attend the training for their district.

Let's talk about a sample training agenda and what it looks like and so that way that will give you some ideas about who you would like to attend. For the sample training agenda for instruction, you'll learn how to search for instructional resources, how to create lesson plans, how to schedule lessons on the lesson planner. You'll also focus on administrator, kind of set up an approval process if you want to approve lessons plans that are created within your system to perhaps use at the school level or to promote up to the district or the state level.

You also look at classroom reporting. You look at how students are performing and look at how to look at standardized test reports, benchmark and classroom reports. There will be some hands-on practice with them, so you'll learn all of those things during the instructional material section.

There will be some information about gradebook and PowerTeacher, but it will be very limited.

For the sample training agenda for the assessment component, you'll learn how to create test items either

by entering questions and images in, linking to questions, focusing on how to share and have access control to assessment items, taking those items that are entered or searching for items that are already in the system to build an express test and schedule that, or to look at how you can print it so that you can scan your test either clickers or with a printer. So they'll be lots of hands-on practice for trainers as they're learning how to maneuver within the system and then how train others. So that is a full-day training.

These are the dates for your regional trainings. This was provided to you in the documents that were sent to you. There's also a registration link, so each registration site has a link to that registration. We are encouraging you to register within your region, but we already know there are some conflicts and you may not be able to attend within your region or you may just prefer to attend in a different region. It's open for you to register in any of the regions that are available. I will reiterate that it is first-come, first-serve, so we would like for you to sign up as early as possible if you have a preference for your particular region. Don't wait until the last minute, but all of them are available there for you. Once a region is full, you'll have to find another region, and we have enough slots in all the regions to accommodate all the staff, and we also have extra slots to accommodate all the seats that we've allotted to the district, but again, once they're still up in a particular region, we aren't going to be able to open any up, but if you have any trouble at all, just contact us and we'll try to help you.

So again, we're starting those trainings in the region, so we have an early training session for LEAs. We've allotted you some seats for early training as well. If you have at least one school that is a year-round school within your LEA or a modified- calendar school or if you're a year-round charter school, we've allotted some seats to come to early training. Those will take place June 20th for the classroom instruction assessment component, and June 21st for the educator evaluation component.

We do have a specific role for the C&I director. We went over the HR director's role at our last webinar with HR directors, so you'll find that within your -- the Power Point that we have posted if you don't have

that already or if you have questions you can ask about it, but it's pretty much the same thing except for C&I directors, we're asking C&I directors to serve as the point person for any information related to classroom instruction and assessment training. For HR directors, we're asking them to be the point person for educator evaluation or PD.

We're asking C&I directors and HR directors to work collaboratively to review the training dates, the locations, the target audiences, and the allotment for training, and to plan how to cover all the seats or all the slots. And we have provided that information to you. We provided that in an email yesterday.

We're also asking that -- I'm waiting for my voice not to echo. We're also asking that you select one person who's going to help you to enter all of this information into the registration site, so what you'll do is select who's going to attend each of the trainings and on which date and time, whether it's a morning session, an afternoon session, or a full-day session, and then that person will enter the information into the system. And so we're asking that you ensure that they complete the registration with the names and contact information for the attendees within your region. We feel like it's going to be easier for one person just to go in there and do all of it and enter all that information in rather than having every person try to register for the site. This also helps you to control to make sure that you have all of your seats covered, and then if you have to switch somebody out, that one person can go in there and make their changes.

We also want to make sure that you ensure that all attendees are informed, that they're expected to train local staff after completing the training. We'd like for you to inform them that they need to bring a laptop with wireless capability. And then lastly, we want you to be thinking about and establishing your district-level training and implementation plan. We are getting teachers and principals asking about when their training will occur. During the Ready 3 meeting webinars that have been taking place the last month, we've indicated that training will take place in the region for the LEA staff in June and the first part of July and for them to contact you about their particular school training, and so I just wanted you to be

aware that they're asking about those things, so we do expect that you would come together to talk about what your training and implementation plans will be for your school. We'll also be working with your RESAs to try to provide some more support for you as you develop your training and implementation plans in May.

What we want to do is we want to go to a sample registration site. This is actually for both the EE training and also the classroom instruction and assessment component. Registration does open tomorrow, which is April 24th, and goes through May 24th. So if you try to go there today, the registrant in site is closed. What we'd like for you to do is kind of get your information together and then it will open tomorrow morning.

MS. CROWDUS: And that actually relates to a couple of questions that some of you have had about an access code being required. The reason it's asking for an access code is it's not open yet for registration, but tomorrow it will be open and so you will not be asked for an access code at that time.

And then I'd like to answer another question while we're pulling up that site. Someone asked whether if they have an allotment for seven if that's for each group or total of seven. If I am reading this correctly -- I'm going to answer it how I think you're asking it, and if I haven't answered your question, please just write back and let me know and clarify. But for -- there are two sessions that are being offered. One is for the educator evaluation and that's a half-day, but it runs a full day, so there's a half-day in the morning and a repeat of that session, half-day in the afternoon. There's also the instruction and assessment group or training and that's a full day. You would have seven people for the educator evaluation training and seven people for the instruction and assessment component. So it may be that your district sends the same seven people to both of them. It may be that you divide it up so that there are some people that overlap and some don't and maybe your total then is ten people or maybe you send different people to each of those sessions and your total is 14. So if you think of it in terms of seats, that might be helpful for you and your district. If you have an allotment of seven, you have seven seats open in the educator

evaluation session, and you have seven seats open in the instruction and assessment pieces.

Again, I think that that may answer your question. If you are asking something different than that, just shoot me another message and let me know.

DR. MCMANUS: Also, we did not update our Power Point. The registration actually closes on May the 8th. That was included in the letter that we did send to you. May 8th is the conclusion of it. What we had was -- when we talked with HR directors a couple weeks ago, we had some draft information to share with them and we had indicated that it would be open until May 24th. The registration actually closes on May 8th. We're closing it a little bit earlier for some feedback from folks. They wanted to make sure they went ahead and got registered and make sure things were confirmed. And if there were any considerations that we need to make to open up new seats for them in terms of moving some folks around and making sure that people didn't sign up for more than their allotted seats. They wanted to make sure that we had plenty of time to get them new information so that they could plan ahead.

So we are closing it on May 8th so that we can just verify and make sure people did what we asked them to do and only signed up for those allotted seats. For anybody on a waiting list, we'll be able to make sure that we get you in an appropriate section before May 24th, so you have at least a month to kind of plan ahead.

So we apologize for that. We'll go ahead and make that change before we post this up on the web.

Okay. Tad Piner has another comment to make about training. Tad.

MR. PINER: If there's an issue with your allotment assignments by region, which we found one charter was not in the correct region, please let me know and we'll get you assigned to the correct region, although it may not matter if you choose to schedule to a different region, but we would like to have the list correct and accurate as possible, so if you do find that you're assigned to an incorrect region, please let me know. Thank you.

DR. MCMANUS: And what you can do is just email Ashley and she'll make sure Tad gets that

information if you don't have his email address. We'll give you an email address at the very end where you can send all of your questions as well so that you can make sure that you have one place to kind of send all your questions and then we'll route it to the appropriate person.

So you can see on the screen the registration for Region 1. This is what you'll see when it opens up. We have -- we'll take some other questions in just a moment. Just making sure that you can see the screen for registration. You'll see the date for the training. You'll also see whether it's Region 1, Region 2, Region 3, Region 4, et cetera, or if it's an early training. It will give you a little bit of instruction. It will show you the location and then you'll be able to sign up.

Once your person signs up, the appropriate person, it will actually show. We did have Paul O'Brien as our example here sign up for one of these blocks, and so it says one of 60 blocks are filled and it will show who that person is, and it also shows the county. We will use that information to make sure that districts are only signing up for the number of slots that we provided to you, and then we'll do that on May 8th for about a week and then we'll open it back up to make sure folks are fully registered. But again, we really need you to stick the number of seats that we've allotted to you to make sure that you are doing that appropriately.

One of the things that you'll see here as an example, it says a note through the system. It will allow you to sign up for the number of seats that you want one seat at a time just to make sure that everything goes through the system.

Also when you go in it will ask you the quantity that you're doing. The default value is one. I'd like you to keep that as one. If you accidentally sign up for more than one quantity, then we would delete that for you. You can only sign up for one seat at a time.

Another thing to know is that we are going to check in thirty minutes prior, so although it says here on the time is 8:00-12:15 for Educator Evaluation, we are asking staff to get there at 7:30 so they can sign in, get to their location, and be ready to go right at 8:00. We have a tight agenda.

Same thing for Classroom Instruction and Assessment. You'll notice here it has 60 as the number of seats for the number of slots that are available, and I had mentioned earlier that we're going to have two sessions at each location. Of those 60 seats what we will do is we will assign you to a room. You don't have to worry about that if you sign up. You'll just sign up for a seat, and then when you register or you come on site and check in, you'll have a folder that will tell you which room to go to. So all 60 will not be in the same, 30 in one room and 30 in another.

I'm going to pause now for questions.

MS. CROWDUS: Okay. Some clarifying questions about the allotments. One person has asked whether if they have, for example, ten slots allotted, or seats, ten seats allotted to them and there are two people able to attend the early registration, whether that's a total of ten or whether that means, in fact, they have 12 seats, if you send two people early for the early training, then you have an eight remainder, so your seat allotment is your total. So if you do choose to send people to the early training, you would have the remainder of your seat allotment to send to the other training.

We also have people asking about whether they can send different people to the educator evaluation sessions and to the instruction and assessment sessions. Yes, if you so choose. So that will be a choice that you make at your district or at your charter school. It may be that you want to send the same people to the educator evaluation and the instruction and assessment or it may be that it makes sense for your district to send different people, so that will be at your discretion, but you can send different people to the educator evaluation and the instruction and assessment training sessions.

Another thing about sort of splitting up your seat allotment, someone asked whether they could send people to the morning session and then different people to the afternoon session. That works only if you're talking about the educator evaluation session because the educator evaluation session is a half-day session that's repeated, so if you send someone in the morning and then a different person in the afternoon -- let's say you sent one and one for a total of two seats, one in the morning, one in the afternoon, that

would work, again, because it's all within that half-day. It will not work for the instruction and assessment piece because that's a full-day session, and if you sent a different person in the morning, then from the afternoon each person would miss half of their training. So keep that in mind as you are figuring out who to send where.

DR. MCMANUS: Yeah. One of the things we wanted to make sure of was that the same person heard the instructional component and the assessment component because they're so integrated, and if you just came for the morning or just came for the afternoon, that wouldn't work, so if you're an assessment person and you mainly focus on local assessment information, you really want to hear the instruction component as well. If you're an instructional person and you mainly focus on the resources and instructional lesson planning, we still want you to hear the assessment information as well so that you can really assist the teacher and really think about that training.

MS. CROWDUS: Okay. So then I have another question about the sessions. Someone has asked if they attend the June 24th classroom instruction and assessment full day, "Do I come back the 25th?" If you attended the classroom instruction assessment full day on the 24th and you were to go on the 25th, on the 25th you would choose to attend the EE session if you were going two days in a row. So total, one person would have the capability of attending a day and a half, so that would be the full day instruction and assessment and the half-day educator evaluation piece. So if you wanted to send the same person the 24th and the 25th, that's what you're looking, a full day instruction and assessment and a half-day of educator evaluation.

DR. MCMANUS: And if you did not want to do the educator evaluation, you would just on the 24th and you would be done. That would be your full training.

Let me say one other thing about training and Home Base. With Home Base, the first year, as I mentioned earlier, is free for all district use. There are a lot of things in Home Base and there's no way that we would be able to train you on everything that you need to know at the very beginning this summer

so that you could use all the functionality that's going to be available in Home Base. So what we're doing this summer is giving you a high-level overview of what is there so that you can do some of those components that we listed so that teachers can create lesson plans, they can find resources, they can use the lesson planner, they can group their students, they can do assessments, and they can assign those assessments.

There's lot of things with reporting and lots of other things that teachers will be able to do eventually, but that is not the training that you're going to get. You're going to get it so that you can get in and function sufficiently for the first year. If your district does decide that they want to continue using Home Base and they sign up in March of 2014, that summer there's going to be more intense training for districts. It will be more of a two-day training on each component rather than a half-day or a full-day training. So know that we are transitioning you into Home Base. There's lots of things that you can do, but we want you to kind of ease into it and then know that there's going to be additional training coming later. This isn't the only training that you ever will get on Home Base on those instruction and assessment components.

We're really trying to transition you in and then kind of ease you into it so that teachers are not overwhelmed in the fall.

MS. CROWDUS: And we've had a couple of questions about laptops and iPads, so I'd like to take that one. The question was, "How generic is the term laptop? Does it include these other things?" And yes, it can. Home Base is web-based so you can access Home Base and the training from your laptop.

DR. MCMANUS: However, for the training sessions, we want everybody to have the same experience, and so the trainers, the vendors, have asked that you bring a laptop, so we're being very literal with that term. Laptop means laptop. We don't want you to bring anything else because we want everyone to have the same experience. It'll just make it go faster; however, on your own after the session, you will be able to have your iPad and your other -- your Chromebook or whatever other device you would like to have, but for the training, please bring a laptop. If you want to bring something else to do during break or

during lunch to play with it or after the session is over to play with it, that will be fine, but during the training, so that everybody has the same experience, we're asking that everybody brings a laptop with wireless capability.

Okay, let's keep going through this really quickly just to make sure. We've got about five more minutes.

Quickly, minimal technical requirements are available on our website. Make sure that you have access to that information.

We do updates regularly. The last time we updated I think was March. Our website is available. We have our biweekly newsletters available as well. If you're not getting those, please email us to get on the list serve.

We also have updates on our web frequently. We have the educator effectiveness website available as well for you. And then we have contact information for all questions related to Home Base that deal with implementation, training, and the system itself. Any unrelated question like getting on a list serve, we have the Home Base ready website or, excuse me, email. So all of this will be sent to you at the conclusion of this webinar so you'll have all of this information available to you.

You should have gotten the documents also with the registration information. That will open tomorrow, so make sure you look for that when you get in in the morning, or if you're up at midnight, you know, you can look for it at midnight. We have staff available that will turn that on before they go to bed.

Any questions that you have for us as a group before we close out?

DR. MCMANUS: We covered --

(PAUSE)

ASHLEY MARCUM: Hi. Paula Bryant has asked, "When will we have access to the system so we can redeliver training in our LEA?"

DR. MCMANUS: Yes. We will make sure that you have access to the system in July so you'll have access to the system in July. You'll come to training March, excuse me, June 20th through July 2nd, and

so after that you'll have access to the system so that you can start your training.

We also note in the documents that we've sent to you before you come to the classroom and assessment training, there are some modules that we need you to take on Power Source. So if you're an NC Wise coordinator and have access to Power Source and you haven't provided that access to your LEA staff, they're going to need access to that, so we just want you to note that we did let them know that there are some modules that they will have to cover before they come to training. We may have to update that information to include some power teacher and gradebook and modules as well. We're in discussions about that currently, but we do need you to actually make sure they have access to Power Source.

MS. MARCUM: We've had several questions about, "If we're a medium LEA and we have seven seats allotted for EE, can we go to 7 in the morning and 7 in the afternoon?"

DR. MCMANUS: No. If you have seven seats, it's a total of seven seats for the entire duration, so if you go seven seats in the morning, you can't send any in the afternoon, so it's seven seats altogether for the entire training whether it's morning, afternoon or full day. You could do four in the morning. You could do three in the afternoon, but it's seven total. You could send -- if you have a year-round school, you could send two to the early training and then send the others to the regional training. So, again, it's just seven total, however you'd like to use them.

MS. MARCUM: Have we addressed the modules in PowerSchool that need to be a prerequisite?

DR. MCMANUS: Those are on -- in Power Source?

MS. MARCUM: Power Source.

DR. MCMANUS: Those are in the materials that we've sent to you earlier, and if we have time we can pull that up, but we've got three minutes left so I don't want to take time pulling that out, but we do have that information available in the documents that we've sent to you. There is modules for the instructional side and modules for the assessment side.

Okay, and there is a question about early training for year-round schools. For early training, we are going

to do that in Raleigh. That's June 20th and 21st. For June 20th we're doing the classroom instruction and assessment full-day training, and on June 21st we're doing the educator effectiveness or educator evaluation training. It will be a morning and afternoon session. So the link in your document shows you where the early training sessions will be, and so make sure you click on that particular link.

Okay, we will make sure that you have access to the system so that you can train your year-round staff. If you come to those early sessions, we'll make sure that you get access to the system right away so that you have access so you can train your staff.

One more question, then we'll do next steps.

MS. MARCUM: Charlotte-Mecklenburg is asking: they have some year-round schools that are starting this summer and they are not allotted any early seats, but I'm sure that we can rectify that.

DR. MCMANUS: Yes.

MS. MARCUM: We have plenty of space available.

DR. MCMANUS: Yes. If, Charlotte, you'll let us know, we will go ahead and give you some seats for that. What we tried to do is look at all the year-round schools that we currently have and also kind of project out the other ones, and so based on the information that we provided, it may not have been as accurate, so if you do have year-round schools that are starting this summer and you're not listed as having a slot for early training, just let us know and we'll make sure we fix that for you. We do have limited seats for the early training, so we need to make sure you sign up really early for that.

Today's presentation will be archived at the appropriate website that you see there, our Home Base website under resources. We are asking that you determine who's going to attend training, that you establish your district implementation plan, and that you also stay informed about what's happening on the teacher effectiveness website if you're an HR director, and then also on our website if you are a C&I director who needs information about Home Base.

And that concludes our representation for today. We'll stay on the line for those that have additional

questions, but for those of you that need to leave, you may drop off. Thank you so much for all of your time. We appreciate it.

(CONCLUDED)