

Financial and Business Services
2015-16 Priority Goals and Activities
 September 2015

SBE Goals	Priority Goals	Priority Activities	Status
2.4 4.3	Ensure LEA dollar and position allotments will not exceed the State and Federal limits.	Establish and communicate guidelines (on-line and through regional/State level training).	On-track
		Include a statement about not exceeding the limits in the local audit Compliance Supplement (which establishes guidelines for audits of LEAs and charter schools).	On-track
		Ensure training is available to CPAs utilizing the Supplement.	On-track
		Monitor monthly expenditure activity of LEAs and charter schools.	On-track
3	Process requests that are successfully completed and ready to be processed within 21 working days of entry in to the Licensure system during peak season (June – October)	Monitor specialist processing based on established time rubric.	On-track
		Ensure proper staffing to assure processing time-line compliance during peak season.	On-track
		Implement automated processes to maximize available resources and increase efficiency by 30%.	On-track
5.1	Inspect a percent of buses annually	Inspect 10% of each county's bus fleet once during each school year	On-track
		Inspect a proportionate share of buses assigned to each county technician	On-track
		Inspect a variety of school bus chassis makes (some problems limited to certain makes / models)	On-track
1	Ship 100% of LEA Textbook orders by the LEA/school start date	Assure all orders received by order dates are distributed to customers in time for the first day of classes.	On-track
		Expedite late orders within 20 days (order to delivery).	On-track
		Develop a communication plan to coordinate all education support organizations priorities to be in line with the State Board's top priorities.	On-track

1-5	Include 100% of State Board's budget request in General Assembly adopted Budget for Public Schools	Establish a priority list that aligns with the Governor's priorities.	On-track
		Work closely with members of the General Assembly to educate them as to the advantages of supporting the State Board priorities.	On-track
4.3	Enhance continually budget, revenue and expenditure systems and procedures to ensure effective financial controls, financial systems and accounting procedures are being utilized.	Perform risk management of processes and assess internal controls of DPI.	On-track
		Develop and communicate general accounting policies and procedures.	On-track
		Develop and communicate budget policy and procedures.	On-track
4.3 5.2	Certify a percent of elementary, middle and high schools to earn performance-based reimbursements as a result of meeting new nutrition standards in the school meals programs.	Continuously provide professional development and resources to promote compliance with Federal nutrition standards to enable 100% of LEAs to earn additional performance-based reimbursement beyond the standard Federal reimbursement rates for school meals.	On-track
		Conduct on-site technical assistance reviews in 25% of all certified School Food Authorities annually to assist in achieving compliance with the provisions of the Healthy, Hunger-Free Kids Act.	On-track
		Conduct comprehensive administrative program reviews in 20% of all School Food Authorities that participate in the Federally-assisted School Nutrition Programs; submit a management letter, report of findings, recommendations and commendations to the Superintendent for all reviews conducted	On-track
5.2	Ensure that every School promotes a healthy, active lifestyle where students are encouraged to make responsible choices.	Consistent with the State Board of Education Resolution (August 2011) increase implementation of innovative school breakfast programs in the state by 25%.	On-track
4.3 5.2	Ensure that every educational professional uses data to inform decision.	Directly certify for free meal benefits a minimum of one third of all students that are enrolled in public schools.	On-track
4.3 5.2	Ensure that information and fiscal accountability systems are capable of collecting relevant data and reporting strategic and operational results.	As required in the Healthy, Hunger-Free Kids Act of 2010, conduct comprehensive Administrative Reviews of all Local Education Agencies that administer the National School Lunch Program annually; request a waiver of the US Department of Agriculture to conduct Administrative Reviews every five years or sooner as needed for cause or based on relative risk.	On-track

Note that the above is not an exhaustive list of Financial and Business Services' goals and activities but simply reflects the area's **highest priorities**. For more information regarding Financial and Business Services, please see <http://www.ncpublicschools.org/fbs/>.